The RPMS Behavioral Health System v4.0 GUI Connection Setup Guide

Before the first login to the RPMS BHS v4.0 GUI, a connection to the server must be set up. Follow these steps to set up a new connection.

1. Double-click the **RPMS Behavioral Health System** icon (Figure 1) on the desktop to display the **RPMS Behavioral Health System Login** dialog box, as shown in Figure 2.



Figure 1: RPMS Behavioral Health System desktop icon

RPMS Server:	Regular Server 🔹				
	Regular Server				
<u>A</u> ccess Code:	DEHR CDAB				
<u>V</u> erify Code:	< Click to edit connections >				
Use Windows Authentication					
	<u>O</u> K <u>C</u> ancel				
- Description -					

Figure 2: RPMS Behavioral Health Login dialog box

2. In the **RPMS Behavioral Health System Login** dialog box, click the arrow next to the **RPMS Server** drop-down list and select "Click to edit connections" to open the **RPMS Server Connection Management** dialog box, as shown in Figure 3.

RPMS Server Connection Management							
	Connection	Server:Port	Namespace	Authenication	New		
	DEHR CDAB	198.45.1.94:105 161.223.92.251:	DEHR CDAB	RPMS RPMS RPMS	Dele <u>t</u> e		
					<u>E</u> dit		
					Move <u>U</u> p		
					Move <u>D</u> own		
					<u>S</u> et as Default		
	4						
	Test <u>C</u> onnection		<u>S</u> ave	<u>C</u> ancel			

Figure 3: RPMS Server Connection Management dialog box

Note: Unlike the example in Figure 3, your dialog box will not contain any entries in the list of connections.

3. In the **RPMS Server Connection Management** dialog box, click **New** to open the **Edit RPMS Server Connection** dialog box, as shown in Figure 4.

Edit RPMS Server Connection					
Connection Name:	Default RPMS Server Connection				
RPMS Connection Properties					
Server Address/Name:					
Server Port:	0				
Server Namespace:	Use default namespace				
	Use Windows Authentication				
	Test Connection				
	<u>OK</u> <u>C</u> ancel				

Figure 4: Edit RPMS Server Connection dialog box

The RPMS site manager must provide the preferred name of the connection and the server address/name, port, and namespace to complete this dialog box.

Important: Do *not* check the **Use Windows Authentication** box. Do *not* click the **Test Connection** button.

- 4. When all of the fields in the dialog box have been completed, click **OK** to return to the **RPMS Server Connection Management** dialog box, and then click **Save** to return to the **RPMS Behavioral Health System Login** dialog box.
- 5. If the newly created connection name is not selected in the **RPMS Server** list, use the drop-down list to select it.
- 6. Type the RPMS Access and Verify codes in the Access Code and Verify Code fields, and then click OK to log in to the RPMS BHS GUI.